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भारत सरकार
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
Government of India
Ministry of Health & Family Welfare



WHO Collaboration Centre on Family of
International Classifications (ICD-10, ICF & ICHI)

केन्द्रीय स्वास्थ्य आसूचना ब्यूरो
स्वास्थ्य सेवा महानिदेशालय
निर्माण भवन नई दिल्ली-११०१०८
Central Bureau of Health Intelligence
Dte. General of Health Services
Nirman Bhawan, New Delhi-110108

No. Z-22025/02/2021-CBHI

Dated: 3rd June, 2022

To,

The Additional MS & I/c
MRD & TC
Safdarjung Hospital, Ansari Nagar,
New Delhi - 110029,

Sub.: Intimation and offer to Join the Medical Record Technician (MRT) Training Course for Six Months duration from 01.07.2022 to 31.12.2022 at Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi – 110029

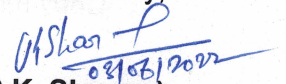
The undersigned is directed to convey the approval of Competent Authority for Selection of the candidates for Medical Record Technician (MRT) Training Course for Six Months duration from 01.07.2022 to 31.12.2022 at Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi – 110029 as per list attached.

2. The In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi is requested to ensure the followings:

- (a) As per minutes of 34th & 35th Half Yearly Review Meeting (HYRM) held on 1st & 2nd September, 2021 at Udaipur, Rajasthan wherein it was decided that the institution concerned is required to assess and verify the genuineness of the selected candidate and this task should be completed in the intervening period one month i.e. June 2022 before allowing the candidate to join the Training Course. The Training Institution will solely be responsible for genuineness of the candidate allowed to join the Training Course.
- (b) The Rules & Regulation and Terms & Conditions of the Training viz. Criteria of Minimum Attendance, Marks, Appearing / Reappearing in the Examination, Norms of Discipline to be maintained etc. and other relevant information, if any, may be brought to the notice of each and every trainee on the very first day of joining the Training Course. A statement in writing may also be obtained from the trainees to ensure that he / she has understood the same and will follow the same without fail.

Kindly acknowledge the receipt.

Yours faithfully,


(R.K. Sharma)

Assistant Director, CBHI



Copy for necessary action to:

1. The sponsoring Authority of all the selected Candidates (as per list attached) with a request that:

(a) The respective Sponsoring Authorities are requested to relieve the selected candidate(s) from their Hospital / Institute / Institution for the aforesaid Training Course within stipulated time, so that the candidate may be able to join the course in time. The selected candidates are required to Report to The In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi, **on 01.07.2022 at 9:30 AM** positively, but in any case, not later than **07.07.2022**. The candidate(s) reporting after **07.07.2022 will not be allowed to join the Training Course**.

(b) Sponsoring Authorities are also requested to clearly mention in the relieving order of the candidate, if any TA / DA paid in advance to the candidate. Further, the services of the Trained Candidate may please be appropriately utilized on completion of the aforesaid Training for efficient functioning of the Medical Record Department / System of your Organisation.

2. All the selected Candidates (as per list attached) are informed that:


(a) The out station selected candidates are entitled for Daily Allowance (up to 180 days only during the entire training period) as per Government of India Rules and they are also entitle for *to & fro* Travelling Allowance as per their entitlement for the above Training as per Government of India Rules.

(b) The selected Candidates are requested to report to the The In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi - (Tel. No. 011-26707253, 26165060, E-mail: mrtsh@yahoo.com) on 01.07.2022 at 09:30 hrs. along with (i) the original relieving order from the sponsoring organization / Institution, (ii) an authenticate Last Pay Certificate and (iii) Good Conduct / Character Certificate with respect to your official deputation to undergo the above said training course.

(c) Selected Candidates, may note that in case any of the personal information provided by candidate is found to be incorrect and / or the performance during the training period is found unsatisfactory, the Candidature may be terminated at any time and the candidate will be liable to refund the entire amount received during the course of training towards TA & DA and other expenditure incurred on the said training. Leaving the training course without completion of the training may invite disciplinary action and imposing of penalty besides recovering the entire amount received by him / her towards TA & DA. The Candidates are expected to strictly follow the Rules and Regulations and terms and conditions relating to this training course as will be enumerated by the In-charge of the training centre the time of joining the course

3. The In-charge, Medical Record Department & Training Centre, Safdarjung Hospital, Ansari Nagar, New Delhi.

Copy for information to: DDG & Director, CBHI, Nirman Bhawan, New Delhi-110108


02/06/2022
(R.K. Sharma)

Assistant Director, CBHI

List of selected applicants for MRT Training Course scheduled to be conducted from 01.07.2022 at Safdarjung Hospital, New Delhi.

S. No.	Name, Designation & address of the candidate	Sponsoring Authority & Address	Govt./Non Govt.	Eligible for TA / DA
1	Moirangthem Ibomcha Singh, Record Clerk, Singlamte Waikhom Leikai, Assam - 786001	The Director, Jawaharlal Nehru Institute of Medical Sciences, Porompat, Imphal - 795005	Govt.	Yes
2	Parul, MRD Clerk, L2B-25, Mohan Garden Uttam Nagar, Delhi - 110059	The Asstt. Medical Supdt., Kukreja Hospital & Heart Centre Pvt. Ltd. C-1, Vasant Enclave, Rajori Garden, New Delhi	Non-Govt.	No
3	Sagar Ramesh Rao Wat, MRD Clerk, ward No. 4, Near Old State Bank Colony, Trimuri Nagar, Tiosa, District Amarawati, Maharashtra - 444903	The Dean, Datta Meghe Medical College, wanadongri, Nagpur, Maharashtra - 441110	Non. Govt.	Yes
4	Sharad Kumar Sah, Nursing Assistant, 432, 2 nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	The Supervisor, Sai Communication, VMCM & Safdarjung Hospital New Delhi - 110029	Non. Govt.	No
5	Ruchi Sharma, Nursing Assistant, 432, 2nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	The Supervisor Sai Communication, VMCM & Safdarjung Hospital New Delhi - 110029	Non. Govt.	No
6	Vikran Bhupal Yadav, Clerk, A/p. Bhilawadi Station, Tal. Pallus, District Sangli, Maharashtra - 416303	The Medical Supritendent, Bharti Vidyapeeth, Medical College & Hopsital Sangli, Maharashtra - 416414	Non. Govt.	Yes
7	Shiraj Balu Mulla, Multi Purpose Worker, A/p. Shirasgaon, Tal. Kadegaon, Dist. Sangli, Maharashtra - 415303	The Medical Supritendent, Bharti Vidyapeeth, Medical College & Hopsital Sangli, Maharashtra - 416414	Non. Govt.	Yes
8	Vaishali, Nursing attendant, 432, 2nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	The Supervisor, Sai Communication, VMCM & Safdarjung Hospital New Delhi - 110029	Non. Govt.	No
9	Rishabh, L.D.C., 432, 2nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	The Supervisor, Sai Communication, VMCM & Safdarjung Hospital New Delhi-110029	Non. Govt.	No
10	Mamta, Nursing Orderly, 432, 2nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	The Supervisor, Sai Communication, VMCM & Safdarjung Hospital New Delhi - 110029	Non. Govt.	No
11	Rajeiv Kumar, Nursing Attendant, H. No. 43, 3rd Floor, Arjun Nagar, New Delhi - 110029	The Professor, HAG & HOD / OBST. & Gynae, VMCM & Safdarjung Hospital New Delhi - 110029	Govt.	No
12	Deeshankar, LDC, 432, 2 nd Floor, Sant Nagar, East of Kailash, New Delhi - 110065	The Supervisor, Sai Communication, VMCM & Safdarjung Hospital New Delhi - 110029	Non. Govt.	No

Shiraj
02/06/2022